



Service Guide for International Exhibits Transportation of the China Import and Export Fair

Dear Exhibitors,

Welcome to the China Import and Export Fair (hereinafter referred to as Canton Fair). The Canton Fair will be held in three phases. In order to standardize order and provide conveniences, the “Service Guide for International Exhibit Transportation of the China Import and Export Fair” (hereinafter referred to as Transportation Service Guide) is specially tailored for Exhibitors of the International Pavilion.

The following 3 international transporters (hereinafter referred to as the Exhibit Transporters for the International Pavilion) have been recommended by the Fair. They are: SHANGHAI EXPOTRANS LTD., SINOTRANS BEIJING FAIRS & EVENTS LOGISTICS CO., LTD., BONDEX LOGISTICS CO., LTD. Business scope of those transporters shall include domestic and overseas exhibit transportation, customs clearance, quarantine and inspection and on-site portage of exhibits in the exhibition halls for the International Pavilion

According to the requirements of China Customs, during the period of move-in, booth construction and dismantling, you are required to pick up one of the above mentioned 3 Exhibit Transporters of the International Pavilion to handle exhibit portage services within the Canton Fair Complex. . The organizer of the Canton Fair shall spare no efforts to cooperate with China Customs to supervise, coordinate and organize all services provided by Exhibit Transporters of the International Pavilion.

This Transportation Service Guide will assist you to better understand the exhibit transportation processes of the International Pavilion of the Canton Fair Complex. You are suggested to carefully peruse this guide and cooperate with us in the light of the regulations stipulated therein to facilitate a safe, on time and smooth participation to the Fair. The time mentioned in this guide will be Beijing local time except otherwise specified.

China Foreign Trade Center (Group), the organizer of the Fair, shall retain full power of interpretation of this service guide.

1. Contact

All exhibitors of the International Pavilion are required to choose and contact with (details as follows) one of the following 3 Exhibit Transporters for the International Pavilion as per their exhibit type and service patterns and feedback relevant information to the chosen transporter so as to enable the latter to prepare a thorough, reasonable and safe logistic transportation program. Details should be referred to the Transportation Guide formulated by these 3 transporters.

● SHANGHAI EXPOTRANS LTD.

SHANGHAI EXPOTRANS LTD Address: 7F, No.980 Jinshajiang Road, Putuo District, Shanghai, China Tel: +86 21 60131856 Fax: +86 21 60131856 Website: http://www.xptrs.com.cn E-MAIL: niweijun@xptrs.com.cn Contact: Mr. Ni Mobile: +86 18621014203
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● SINOTRANS BEIJING FAIRS & EVENTS LOGISTICS CO., LTD.

SINOTRANS BEIJING FAIRS & EVENTS LOGISTICS CO., LTD. Address: Haichang Building, No.44 Liangmaqiao Road, Chaoyang District, Beijing, 100125, P.R. China Zip: 100125 Tel: +86 10 64671724 Website: http://www.sinotrans.com/ E-mail: wangxuehao1@sinotrans.com ; guoyuwen@sinotrans.com Contact Person: Mr. Wang; Ms.Vina Guo Mobile: +86 18618106969; +86 13699211720	SINOTRANS (HONGKONG) HOLDINGS LIMITED. Address: Lat/Rm 1903 Far East Finance Centre 16 Harcourt Road, Hong Kong Tel: +86 13699211720 Website: http://www.sinotrans.com/ E-mail: guoyuwen@sinotrans.com Contact Person: Ms.Vina Guo
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● BONDEX LOGISTICS CO., LTD.

BONDEX LOGISTICS CO., LTD. Address: 10th Floor, Tower B, China Resources Building, No.6 Shandong Road, Qingdao 266071, CHINA Zip: 266071 Tel: +86 13585899602 Website: https://www.bondex.com.cn/ E-mail: rachel.sun@bondex.com.cn ; Contact Person: Ms. Rachel	BONDEX LOGISTICS (HONG KONG) CO., LTD. Address: RM 5 BLK B 14/F, Vigor Industrial Centre, 14-20 Cheung Tat Road, Tsing Yi Nt., Hong Kong Tel: +86 13585899602; Website: https://www.bondex.com.cn/ E-mail: rachel.sun@bondex.com.cn ; Contact Person: Ms. Rachel Sun
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Special note:

We will introduce a “single window”(<http://www.singlewindow.gz.cn>) for import exhibits declaration for exhibitors of the International Pavilion. On this platform, companies engaged in international trade (including international exhibition) and logistics (including owners of goods, freight forwarders, customs brokers, shipping agencies, docks, shipping companies) can submit only once standardized information and documents that meet the requirements of the regulatory departments. After filling in exhibition information and list of exhibits for record keeping, they can then apply for customs clearance, thus simplifying formalities and shortening the time for customs clearance. Exhibitors should provide complete and correct list of cargo and relevant documents according to the requirements of agents to avoid any delay of clearance due to document inconsistency.

Notes:

- 1-1** According to regulations stipulated by China Customs, all import exhibits for the Fair shall be customs cleared and inspected at the Guangzhou Port. Customs transferring procedures shall accordingly be accomplished in the entry port in case that the exhibits are not imported from Guangzhou Port.
- 1-2** Local exhibitors from Hong Kong, China shall directly contact the Hong Kong branch of the transporters.**1-3** Exhibitors from other countries or regions shall contact directly with the headquarters of any of the transporters.
- 1-4** Upon choosing a thorough door-to-door logistic service provided by recommended transporter, you shall fill in the form “Entrust Freight Service Letter Of International Exhibits For the International Pavilion of the Canton Fair” (Appendix) and submit to your transporter who would therefore carry out relevant customs clearance and quarantine inspection procedures with China Customs.
- 1-5** Given you arrange the full process of transportation, the Exhibit Transporters for the International Pavilion are ready to provide exit-entry customs clearance service for the exhibits followed the pre-registry for relevant procedure, The Services include either customs clearance, storage and exhibits portage during the Fair or only storage and exhibits portage when it comes to the exhibits are customs-cleared by the means of General Trade with the due deduction of customs duties in accordance with the relevant regulation.
- 1-5-1** Transporter of the International Pavilion does not receive delivery of oversea exhibits. For those exhibits entering into China Customs by express, the receiver shall be referred to one of the Transporters bearing a note of *Exhibits of the International Pavilion of the Canton Fair* on the cover. Along with carries, be aware of the relevant regulation stipulated by China Customs. Relevant risks and

responsibilities led to by delivery of exhibits such as prohibited import, high tariff or fine, and other customs clearance issues are borne by exhibitors.

1-5-2 For those exhibits which exceed the scope of self-use materials in the light of customs, regular customs clearance procedures should be conducted for entry. The Exhibit Transporters for the International Pavilion are ready to assist you on relevant fronts only when the service is pre-booked.

1-5-3 ATA CERTIFICATE might be used to facilitate the customs clearance. And the relevant entrusted service or pre-booking procedures are welcome to rely on those transporters if necessary.

1-6 During the booth construction time, for those exhibits entering into the customs in different ways, the Exhibits List for the International Pavilion of the China Import and Export Fair(Appendix) should be forwarded to the competent department in the International Pavilion by their corresponding exhibitor recruitment agents for the purpose of collecting exhibits information as well as the exhibits discharging.**1-7** For those exhibitors and enterprises from Taiwan, China territory after being approved, please fill in the memorandum for Taiwan compatriots to exhibit in the mainland in the light of China Customs and entrust the exhibitor recruitment agent to submit the documents to the competent department in the Fair to apply for the entry into China Mainland. And One-Stop exhibit transportation service would not be provided without those documents delivered upon.

2. Transportation Options for exhibits of the International Pavilion

*Following transportation options are available for exhibits of the International Pavilion:

2-1 Direct sea freight in full container from overseas to Guangzhou Port;

2-2 Direct air freight from overseas to Guangzhou Airport;

2-3 Direct sea freight in full container from overseas to Hong Kong port and afterwards inland transportation to Canton Fair Complex;

2-4 Direct sea freight in consolidate container from overseas to Hong Kong port and afterwards inland transportation to Canton Fair Complex;

2-5 Direct air freight from overseas to Hong Kong and afterwards inland transportation to Canton Fair Complex;

2-6 Collection of Exhibits of Hong Kong exhibitors in local warehouse and afterwards inland transportation to Canton Fair Complex.

* Try to avoid following means of transportation. Advance application is required in case of employing such means so as to prevent any kinds of delay in participating exhibition.

2-7 Air express delivery from overseas to Canton Fair Complex;

2-8 Taken in personally by exhibitor through China Customs from overseas.

3. Deadline for documents submission for International Exhibits entry and customs declaration, and schedule for stand construction and dismantling

● Spring Fair:

Phase I

3-1	Deadline for import exhibits arriving at Guangzhou Port and Guangzhou Airport	March 30 th
3-2	Deadline for import exhibits arriving at Hong Kong Port and Hong Kong Airport	March 20 th
3-3	Deadline for Hong Kong local exhibits arriving at appointed Warehouse in Hong Kong	March 25 th
3-4	Deadline for submitting customs declaration documents of import exhibits to recommended transporter	March 25 th
3-5	Booth construction time	April 9 th -13 th
3-6	Exhibition time	April 15 th -19 th
3-7	Booth Dismantling time	April 19 th -20 th

Phase II

3-8	Deadline for import exhibits arriving at Guangzhou Port and Guangzhou Airport	April 6 th
3-9	Deadline for import exhibits arriving at Hong Kong Port and Hong Kong Airport	March 27 th
3-10	Deadline for Hong Kong local exhibits arriving at appointed Warehouse in Hong Kong	April 1 st
3-11	Deadline for submitting customs declaration documents of import exhibits to recommended transporter	April 1 st
3-12	Booth construction time	April 20 th -22 nd
3-13	Exhibition time	April 23 rd -27 th
3-14	Booth Dismantling time	April 27 th -28 th

Phase III

3-15	Deadline for import exhibits arriving at Guangzhou Port and Guangzhou Airport	April 19 th
3-16	Deadline for import exhibits arriving at Hong Kong Port and Hong Kong Airport	April 13 th
3-17	Deadline for Hong Kong local exhibits arriving at appointed Warehouse in Hong Kong	April 10 th
3-18	Deadline for submitting customs declaration documents of import exhibits to recommended transporter	April 10 th
3-19	Booth construction time	April 28 th -30 th
3-20	Exhibition time	May 1 st -5 th
3-21	Booth Dismantling time	May 5 th -6 th

● Autumn Fair:

Phase I

3-1	Deadline for import exhibits arriving at Guangzhou Port and Guangzhou Airport	Sep 30 th
3-2	Deadline for import exhibits arriving at Hong Kong Port and Hong Kong Airport	Sep 20 th
3-3	Deadline for Hong Kong local exhibits arriving at appointed Warehouse in Hong Kong	Sep 25 th
3-4	Deadline for submitting customs declaration documents of import exhibits to recommended transporter	Sep 25 th
3-5	Booth construction time	Oct 9 th -13 th
3-6	Exhibition time	Oct 15 th -19 th
3-7	Booth Dismantling time	Oct 19 th -20 th

Phase II

3-8	Deadline for import exhibits arriving at Guangzhou Port and Guangzhou Airport	Oct 6 th
3-9	Deadline for import exhibits arriving at Hong Kong Port and Hong Kong Airport	Sep 27 th
3-10	Deadline for Hong Kong local exhibits arriving at appointed Warehouse in Hong Kong	Oct 1 st
3-11	Deadline for submitting customs declaration documents of import exhibits to recommended transporter	Oct 1 st
3-12	Booth construction time	Oct 20 th -22 nd
3-13	Exhibition time	Oct 23 rd -27 th
3-14	Booth Dismantling time	Oct 27 th -28 th

Phase III

3-15	Deadline for import exhibits arriving at Guangzhou Port and Guangzhou Airport	Oct 19 th
3-16	Deadline for import exhibits arriving at Hong Kong Port and Hong Kong Airport	Oct 13 th
3-17	Deadline for Hong Kong local exhibits arriving at appointed Warehouse in Hong Kong	Oct 10 th
3-18	Deadline for submitting customs declaration documents of import exhibits to recommended transporter	Oct 10 th
3-19	Booth construction time	Oct 28 th -30 th
3-20	Exhibition time	Oct 31 th -Nov 4 th
3-21	Booth Dismantling time	Nov 4 th -5 th

Notes:

The exhibit transporter of International Pavilion shall be ready to provide relevant remedial services in case that exhibits are not arriving at port in due time, but shall bear no responsibility for any delay in participating exhibition.

4. Customs Clearance Documents for International Exhibits

4-1	Original copy of sea freight lading bill, MAWB master air way bill(copy)	Other freight documents
4-2	Customs declaration list for temporary import exhibits	Refer to appendix 1
4-3	Promotional materials, given away and consumables for inspection by China Customs	3 days in advance by air express
4-4	Descriptions for machinery and hi-tech products.	Other documents to be furnished in advance.
4-5	If Entry-Exit certificate is required (applicable to Hong Kong Exhibitors)	To be applied by exhibitors per se
4-6	We accept international exhibit ATA documents	To be applied by exhibitors to local chamber of commerce in the export country

Notes:

The exhibitors, according to import means of different exhibits, shall submit the above documents to their entrusted transporter before entering China, with a view to handling the relevant customs clearance procedures. The exhibit transporters of the International Pavilion shall be ready to provide relevant remedial services in case that import exhibits are not cleared in due time due to delay or insufficient submission of relevance documents, but shall bear no responsibility for any delay in participating exhibition.

5. Preparation of transportation documents for international exhibits

International transportation clause for all international exhibits should be of “Freight Prepaid”

5-1 In case that import exhibits are to be transported to Guangzhou Port or Guangzhou Airport, the relevant

ocean bill of lading or master airway bill shall be filled in as per following samples. Exhibit Transporter of International Pavilion would be the one you have chosen.

● **SHANGHAI EXPOTRANS LTD.**

CNEE	SHANGHAI EXPOTRANS LTD. Add: 7F, No.980 Jinshajiang Road, Putuo District, Shanghai Code: USCI+91310000607225513T Tel: +86 21 60131856 Fax: +86 21 60131856 Email: niweijun@xptrs.com.cn Attn: Mr. Weijun Ni
NOTIFY	SHANGHAI EXPOTRANS LTD Add: 7F, No.980 Jinshajiang Road, Putuo District, Shanghai, China Attn: Mr. Weijun Ni Tel: +86 21 60131856 C/O. THE 13 th CANTON FAIR Exhibitor: _____ Booth No: _____

● **SINOTRANS BEIJING FAIRS & EVENTS LOGISTICS CO., LTD.**

CNEE	Sinotrans Beijing Fairs & Events Logistics Co., Ltd. Tel: +86 13699211720/+86 18618106960 Attn: Ms.Vina Guo /Mr. Wang
NOTIFY	Sinotrans Beijing Fairs & Events Logistics Co., Ltd. Add: Haichang Building, No.44 Liangmaqiao Road, Chaoyang District, Beijing, 100125, P.R. China Attn: Ms.Vina Guo /Mr. Wang Tel: +86 13699211720/+86 18618106960 C/O. THE 13 th CANTON FAIR Exhibitor: _____ Booth No: _____

● **BONDEX LOGISTICS CO., LTD.**

CNEE	BONDEX LOGISTICS CO., LTD. Tel: +86 13585899602 Attn: Rachel Sun
NOTIFY	BONDEX LOGISTICS CO., LTD. Add: Room 503-504, No.11, Xingang Xi Road, Haizhu District, Guangzhou, China Attn: Rachel Sun Tel: +86 13585899602 E-mail: rachel.sun@bondex.com.cn C/O. THE 13 th CANTON FAIR Exhibitor: _____ Booth No: _____

5-2 In case that import exhibits are to be transported to Hong Kong Port and Hong Kong Airport and then transferred to Guangzhou, the relevant ocean bill of lading or master airway bill shall be filled in as per following samples. Exhibit Transporter of International Pavilion would be the one you have chosen.

● **SHANGHAI EXPOTRANS LIMITED**

CNEE	SHANGHAI EXPOTRANS LIMITED Add: 7F, No.980 Jinshajiang Road, Putuo District, Shanghai, China Tel:+86 18621014203 Attn: Mr. Weijun Ni
NOTIFY	SCHENKER INTERNATIONAL (HK) LTD. Add: 12A, China Merchants Logistics Centre, 38 Tsing Yi Hong Wan Road, Tsing Yi, N.T., Hong Kong. Tel: +86 18621014203 email: niweijun@xptrs.com.cn ctc: Mr. Weijun Ni C/O. THE 13 th CANTON FAIR Exhibitor: _____ Booth No: _____

● **SINOTRANS (HONGKONG) HOLDINGS LIMITED.**

CNE	SINOTRANS (HONG KONG) HOLDINGS LIMITED. Add: Lat/Rm 1903 Far East Finance Centre 16 Harcourt Road Hk Tel: +86 13699211720 Attn: Ms.Vina Guo
NOTIFY	SINOTRANS (HONG KONG) HOLDINGS LIMITED. Add: Lat/Rm 1903 Far East Finance Centre 16 Harcourt Road Hk Tel: +86 13699211720 Email: guoyuwen@sinotrans.com ; ctc: Ms.Vina Guo C/O. THE 13 th CANTON FAIR Exhibitor: _____ Booth No: _____

● **BONDEX LOGISTICS (HONG KONG) CO., LTD..**

CNE	BONDEX LOGISTICS (HONG KONG) CO., LTD. Add: RM 5 BLK B 14/F, Vigor Industrial Centre, 14-20 Cheung Tat Road, Tsing Yi Nt., Hong Kong Tel: +86 13585899602 Attn: Rachel Sun
NOTIFY	BONDEX LOGISTICS (HONG KONG) CO., LTD. Add: RM 5 BLK B 14/F, Vigor Industrial Centre, 14-20 Cheung Tat Road, Tsing Yi Nt., Hong Kong Tel: +86 13585899602 Email: Rachel Sun@bondex.com.cn ctc: Rachel Sun

	C/O. THE 13 th CANTON FAIR Exhibitor: _____ Booth No: _____
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Notes:

5-3 On the bill of lading for the exhibits transported to Hog Kong Port and Airport, please clearly note the exhibits is EXHIBITION GOODS and shall be transferred to Guangzhou China for exhibition (Please notes: **THE 13th SESSION OF THE CANTON FAIR**)。

6. Preparation of outer-packing/marks/label for import exhibits and Packing requirements

6-1 Clearly labeled marks should be affixed on the outer-packing of all import exhibits for easy identification and work convenience.

*Labels include: company name of exhibitor, booth No., quantity of individual exhibits, total quantity of exhibits.

6-2 Lifting position must be marked on top, front and rear of outer-packing for individual exhibit with a weight of over 1000 kg.

6-3 Signs of *fragile* and *up* must be marked on top, front and rear of outer-packing for fragile or up-right exhibit.

6-4 All marks or labels above-mentioned should be in strict compliance with relevant international transportation marking and sign criterion.

6-5 Packing for exhibits should be of water-proof and shock-proof materials and firmed enough to stand long-distance haulage, multiple loading and unloading, dismantling, shaking, multiple air exposures.

6-6 Unless being confirmed by the exhibitors, the exhibit transporter of International Pavilion shall be entitled to refuse to accept exhibits from exhibitors or terminate enforced services for exhibits with damaged outer packing.

6-7 Exhibit transporter of International Pavilion shall not guarantee good conditions of the exhibits even they are of perfect outer packing.

6-8 Exhibitors shall take into consideration the possibility of debased efficiency of outer packing and packing

materials due to multiple usages. Exhibit transporter of International Pavilion shall not be responsible for any consequences arisen therefrom and exhibit transporter of International Pavilion provides chargeable re-pack services in case that the exhibitors apply in advance.

7. Warranty for temporary import of exhibits

All temporary import exhibits of the Fair shall be exempted from import license, import duty and other duties. However, all exhibitors are required to strictly comply with the Chinese custom regulations to carry out relevant supervision work for the import exhibits since the exhibit transporter of International Pavilion have provided warranty for those exhibits in responding to security demands from the custom.

8. Forbidden Exhibits

8-1 Following exhibits are control articles in import and export according to China Customs.

8-1-1 China prohibits the following articles from entering the country :

- Pathogenic micro-organisms (including seed cultures of bacteria and viruses) of animals and plants, insect pests and other harmful organisms;
- Relevant animals and plants, their products and other quarantine objects from countries or regions with prevalent epidemic animal or plant diseases;
- Animal carcasses;
- Soil;
- Weapons, simulation of weapons, ammunition and explosives;
- Counterfeit currencies and counterfeit securities;
- Political, economic, cultural and moral harmful publications, films, photographs, recordings, films, tapes, videos, laser video disks, computer storage media and other items;
- Various potent poisons;
- Opium, morphine, heroin, marijuana, other drug addiction, and psychotropic drug.

8-1-2 China prohibits the following articles from entering the country:

- Animals and animal products

(1) Live animals (Except Dogs and Cats) :including all kinds of mammals, birds, fishes, amphibians, reptiles, insects and other invertebrate animals, animal genetic material.

(2) (Raw or Cooker) Meats (including the viscera) and meat products; Aquatic animal products.

(3) Milk and Dairy products of animal origin: including raw milk, fresh milk, acidophilus milk; cream, butter and cheese of animal origin; other dairy products.

(4) Egg and its products: including fresh egg, preserved egg, salted egg, egg liquid, egg shell, mayonnaise and other egg products.

(5) Bird-nest (except canning bird-nest).

(6) Oil and Fat: pelt, fur, hoof, bone, horn and others.

(7) Foodstuff from animal (including meat powder, bone powder, fish powder, whey powder, blood meal and other single feed), Traditional Chinese medicine of animal origin, fertilizer of animal origin.

- Plants and plants products

(8) Fresh fruit and vegetable.

(9) Tobacco leaves (without tobacco shred).

(10) Seeds (seedlings), nursery stock and other plants with fecundity.

(11) Organic culture medium

- Others

(12) Pathogenic micro-organisms (including seed cultures of bacteria and viruses) of plants, insect pests, harmful organisms, and other genetically-modified biological materials.

(13) Animal carcasses, animal specimen, waste of animal origin.

(14) Soil.

(15) Transgenic biomaterial.

(16) Other animal, plants, relevant products and other quarantine objects specified by the country that are prohibited from entering the country.

According to the *Catalogue of Animals and Plants, and Animal and Plant Products Prohibited from being Carried or Posted into the People's Republic of China*, the abovementioned objects are not allowed to be brought into the country or exhibited on the fair. If the customs finds out any articles prohibited from entering the country as prescribed in the preceding paragraph, such articles shall be returned or destroyed. Beside those objects prohibited from entering the country specified on the List, if you carry other animals, plants or relevant products, exhibitors shall declare to the Customs and receive quarantine by customs.

8-1-3 China prohibits the following articles from leaving the country:

- All articles enumerated as articles prohibited from entering China.

- Manuscripts, publications, films, photographs, gramophone recordings, cinematographic films, loaded recording tapes and video tapes, compact discs (video or audio), Computer storage media and other articles which involve state secrets.

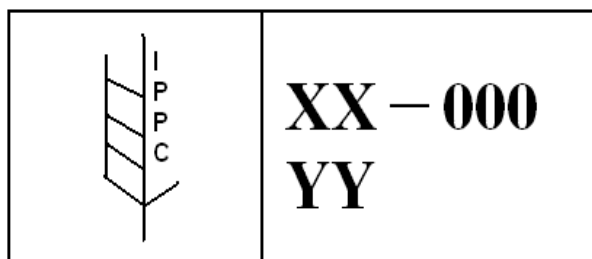
- Valuable cultural relics and other relics prohibited from exportation.
- Endangered and rare animals, plants (including their specimens) and their seeds or reproducing material.

8-2 International Exhibits shall be manufactured or processed outside mainland China (products that can apply for the Certificate of Origin of mainland China cannot be exhibits)

9. Requirements for wooden packing case and materials for import exhibits

- 9-1** According to relevant regulations of P.R. China, outer-packing materials of the import exhibits shall not be of worn or worm-corroded wooden cases. Outer and inner sides of all cases shall be free from tree barks. Used cartons are prohibited.
- 9-2** Exhibits of machine tool should be packed with thick wooden panels fixed by bolts and nuts. Iron nail fixing should be avoided.
- 9-3** China customs strictly require that all wooden packing exhibits from any countries and regions must be insect and disease exterminated.
- 9-4** Exemptions include wooden packing materials of manual compound or processed through heating and presses (e.g. veneer, flake board, fiberboard, saw bits, wood-wool, paring etc. and wooden materials of thickness less than 6 mm).
- 9-5** All import wooden packing materials should be treated by Heat Treatment (HT) or Methyl Bromide (MB) fumigation at the origin, and put the Mark of IPPC on two opposite sides of the wooden packing material. The Mark should contain the valid symbol approved by IPPC, country code, unique number of producer / treatment designated by the National Plant Protection Organization (NPPO) of exporting countries and treatment methods (HT, MB).
- 9-6** In case that the wooden packing material shall be without the approved mark or with approved mark but intercepts the live harmful pest, then the cargoes will be disposed or returned to the origin. The exhibitors shall be responsible for all consequences arisen therefore.

Sample of Marking:



Where:
 IPPC - Abbreviation of "International Plant Protection Convention";
 XX - International Standardization Organization (ISO) two letter country code;
 000 - Wood packing producing enterprise code approved by official plant quarantine authorizations in export counties or territories;
 YY - The phytosanitary treatment measures, Methyl Bromide Fumigating - MB, Heat Treatment - HT

10. Move-in and Move-out of International Exhibits to International Pavilion at Canton Fair Complex

10-1 In accordance with relevant regulations and rules stipulated by China customs, the international pavilion in Canton Fair Complex of the Fair shall be treated as an temporary import exhibit supervision area where all exhibits shall be subject to closed management. Apart from the exhibit transporter of International Pavilion which have the qualification of customs declaration and inspection, and have been recorded in the related administrative departments, other unauthorized transporters logistic agent are not allowed to provide services for temporary import exhibits. When choosing one of the exhibit transporters of International Pavilion, you can enjoy relevant services regarding exhibits provided by the transporter. The Service Center established by the Canton Fair in this pavilion shall provide you with relevant services and business consultations.

10-1-1 There into, when consigning other transporter, exhibitor shall get in contact with exhibit transporters of International Pavilion before the end of Period of Stand Construction for Phase I of the fair (Spring Fair: 12:00, Apr. 13; Autumn Fair: 12:00, Oct. 13), the end of period of Stand Construction for Phase II of the fair(Spring Fair: 22:00, Apr. 22; Autumn Fair: 22:00, Oct. 22) or the end of period of Stand Construction for Phase III of the fair (Spring Fair: 22:00, Apr. 30; Autumn Fair: 22:00, Oct. 30) , provide relevant letter of authorization for record under the request of the fair, and finish the portage procedures on the scene for exhibit's entry into the exhibition section. Providing exhibition participation is affected by inability to complete relevant procedures, all the losses and liability shall be borne by the exhibitor himself.

10-2 Exhibitors can only show exhibits within their stands stipulated in the "Participation Agreement" or exhibits with written approval from the fair, and keep the following documents or submit them to the fair for examination:

10-2-1 Submit the copy of the Certificate of the Certificate of Goods Clearance, and keep the original document of the Certificate of Goods Clearance or ATA Carnet for examination on the scene;

10-2-2 Submit the copy of the Certificate of Customs Declaration as general trade and Certificate of Taxation, and keep the original document for examination on the scene;

10-2-3 Submit the copy of the Certificate of Customs Transfer from non-Guangzhou Port, and keep the original document for examination on the scene.

10-2-4 Submit the List of Exhibits of the International Pavilion of the Canton Fair. This list is the necessary

document for move-in and move-out for the exhibits, please fill in clearly and keep the copy for examination.

10-2-5 In case that exhibits involved in intellectual property rights such as trademark, patent, copyright and quality certificate, Reference List for Trademark, Patent, Copyright and Quality Certificate and copy of Certificate of Legal Rights of Trademark, Patent, Copyright and Quality Certificate shall be submitted. (Please fill in form D1)

10-2-6 In case exhibits are not produced directly by exhibitor himself, exhibitor shall sign agreement with suppliers which allows the exhibitor to participate in the fair.

10-3 In case weight of single piece of your exhibit is over 1000 kg, please provide the exhibition booth plan (appendix) to exhibit transporter of International Pavilion and illuminate the position to place the exhibits. Extra fees shall be charged if the exhibit transporter of International Pavilion is required to provide on-site service.

10-4 In case size of single piece of your exhibit is like or larger than any of the dimensions hereinafter specified (i.e. 5 meters length, 2 meters width, 2 meters height), please provide the exhibition booth plan (appendix) to your transporter and illuminate the position where the exhibit to be placed. Extra fees shall be charged if the exhibit transporter of International Pavilion is required to position the exhibit on-site.

10-5 Exhibit transporter of International Pavilion shall deliver the exhibit to the specified booth in accordance with your information and instructions and assist to open case and re-pack it in exhibition's dismantling time. You are therefore required to assign person to specially supervise all process i.e. positioning, case opening and re-packing. Exhibit transporter of International Pavilion shall not open the case in case no person is designated from the client.

10-6 During the course of delivery and acceptance of international exhibits at booth, distribution and acceptance of packing cases and materials, as well as extra logistic services, exhibit transporter of International Pavilion shall assign staff to conduct signature and collection of relevant documentations at site with you. You are kindly requested to sign on all documents and keep the copies for future inspection.

10-7 In accordance with relevant regulations and rules stipulated by China customs, you are not allowed to take away any temporary import exhibits from the international pavilion of Canton Fair Complex before the opening ceremony, during the course of exhibition and closure of the Fair without permission from relevant authorities. Such conducts shall deem to be violating relevant Chinese laws and regulations. And, the exhibitors shall be liable for all consequences arisen therefrom.

10-7-1 All materials used for exhibition participation shall come with the Exhibit List of the International Pavilion of the Canton Fair which is reviewed and chopped and only this is inspected by the Canton Fair's On-site Security that the exhibits are allowed to be transferred away from the International Pavilion, except exhibition consumption items which proved tax-free by the customs. The Exhibit List of the International Pavilion examined and sealed (the Recommended Transporters will seal the lists of the exhibits which are entrusted for transportation by the exhibitors, other lists will be sealed by CIEF Operation Department) shall be regarded as the exhibit exit proof, which shall be handed out to exhibitors. Exhibitors of the International Pavilion should assist Security Department and other relevant parties in clearance of various materials.

10-8 Packing cases and packing materials of the exhibits shall be removed from the international pavilion and stored in other designated locations prior to the opening of the Fair. The exhibit transporter of International Pavilion shall assign persons to collect those cases and materials before the opening and return them to your booth prior to stipulated close time of the Fair.

10-9 After the closure of the International Pavilion of this session, exhibit transporter of International Pavilion shall make a concerted arrangement of the collection and storage of the exhibits in the International Pavilion, and go through relevant procedures with China Customs in accordance with the time and means you set in advance. Exhibitors can leave the International Pavilion of the Canton Fair Complex after consigning the exhibit transporter of International Pavilion to receive goods.

11. Exhibits to be returned (including Hong Kong SAR, Macao SAR and Taiwan Region)

11-1 As for returned exhibits, you are required to contact Exhibit Transporter of International Pavilion to arrange the return transport of your exhibits as per your planned transportation programs. Once being confirmed by China Customs, such planned transportation program can be applied for alteration according to actual situation before declaration of commodities is cleared.

11-2 Relevant procedures such as custom clearance and verification of all returned exhibits shall be conducted by exhibit transporter of International Pavilion or you will otherwise be responsible for all consequences arisen therefrom.

11-3 Exhibit transporter of International Pavilion shall immediately notify you the confirmed information related to international transportation.

- 11-4** Since custom clearance and international transportation for returned exhibits will be a time consuming process, you shall notify the exhibit transporter of International Pavilion in case of an emergency so as to allow a timely provision of related services.

12. Import exhibits to be sold in China (given away included)

- 12-1** According to regulations of China customs, no temporary import exhibits shall be sold at site during the Fair without the approval of the customs
- 12-2** In case you tend to sell out or give away your exhibits to any domestic Chinese enterprise or individual, you shall be required to contact exhibit transporter of International Pavilion. Those exhibits shall only be collected by the Chinese receivers provided that the exhibit transporter of International Pavilion has completed the permanent import procedures or tax-free purchase procedures for such exhibits. The service rate for sold exhibits shall be equal to the returned rate of those exhibits. You shall separately pay for all relevant duties, transportation fees and warehouse administrative fees arisen therefrom.

13. Exhibits to be distributed or consumed in the Fair (disposal mode included)

- 13-1** In case that you tend to distribute at site any product samples, printing materials such as product catalog, tiny gifts such as souvenirs, play or distribute video tapes or CDs, these articles must be declared and listed in the “Declaration List of Temporary Import Exhibits”. Samples of abovementioned exhibits shall be delivered to exhibit transporter of International Pavilion in duplicate as per time limit aforesaid so as to get approval from the Chinese custom for further actions. You shall be responsible for all consequences may be caused by disapproval of the China Customs or late submission of such samples.
- 13-2** If you need to consume and distribute exhibition items (including various raw materials required for demonstrations during the Canton Fair), please provide a detailed list to exhibit transporter of International Pavilion prior to shipment. The transporter will submit a written application for tax exemption for exhibition consumables to customs during the exhibition registration process or prior to the opening of the Canton Fair, clearly stating the intended use of the exhibition consumables (such as normal consumption during operational demonstrations of exhibited machinery or equipment, normal consumption during exhibition setup, trial, tasting, or distribution) and the quantity (which should be reasonable and commensurate with the scale of the exhibition activities).
- 13-3** If you need to display food and cosmetics for tasting or trial use during the exhibition period, you must possess valid certification documents that meet the required standards (such as official certificates from

the country of origin, third-party testing reports, self-inspection reports from exhibitors, or declarations of compliance from exhibitors). Based on the results of food and cosmetic safety risk assessments, samples may be randomly selected for testing prior to the exhibition, and such products may be exempted from the requirement to affix Chinese labels.

13-4 All import exhibits are under the catalog of temporary import articles approved by the China Customs. Tariff and VAT are to be paid for parts of those articles or big quantity of the consumables. You are therefore required to make relevant payment to China Customs in case your exhibits include consumables and distribution items (include all raw materials employed in your demonstration during the course of exhibition). The final total quantity of materials consumed shall be declared to the Chinese custom.

13-5 In case you tend to abandon any exhibits after the Fair, you are required to apply in advance to the exhibit transporter of International Pavilion for approval from the China Customs and deliver those items to the transporter to enable him to transfer the same to the Chinese custom for settlement. You shall not be allowed to deal with those items per se and shall responsible for all fees incurred therein.

14. Settlement for exhibits of products of animal and plants, food staff, alcohol, beverage and dangerous articles

14-1 Owing to the complicated and lengthy procedures for temporary import exhibits such as products of animals and plants, food staff, alcohol, beverage and dangerous articles, you are required to apply to exhibit transporter of International Pavilion for importing of such articles in at least 20 days advance. You are also required to separately apply for import license and quarantine inspection from China Customs as per your import category.

14-2 For exhibits classified as food or cosmetics, exhibitors must declare whether the exhibit will be used for sampling (tasting/trial) during the exhibition, or for consumption/use/sale after the exhibition. Exhibitors must also provide official inspection (hygiene) certificates or relevant hygiene documentation from the country (region) of origin. Customs will review the relevant documentation and conduct compliance verification after accepting the declaration. For exhibits solely for exhibition (not for consumption, use, or sale), exhibitors must provide a written guarantee, which may exempt the product from sampling inspection and label inspection, and exempt verification of the consignee's registration certificate. For exhibits intended for tasting or testing during the exhibition, the exhibitor

must possess valid certification documents (official certificates from the country of origin, third-party testing reports, exhibitor's self-inspection conformity report, or exhibitor's conformity declaration). Based on the results of food or cosmetic safety risk assessments, samples may be collected for testing prior to the exhibition, and the requirement for Chinese labels may be waived depending on the results of the review and verification. For exhibits intended for consumption, use, or sale after the exhibition, they shall be subject to inspection and supervision in accordance with the regulations for ordinary imported food and cosmetics. For food and cosmetic exhibits exempt from Chinese labeling, the following information must be clearly marked in Chinese next to the exhibit: product name, expiry date, contraindications, and usage instructions.

14-3 In accordance with relevant regulations of entry and exit, tax reduction should no longer be applicable to alcoholic products, tobacco products, and fuel materials of any kind. China Customs put the above mentioned products of the International Pavilion of the Canton Fair under inspection of temporary import commodities. Domestic marketed products will be treated as common import commodities, the exhibitor shall hence be requested to apply for import license from the China Customs. Accordingly, the applicant shall complete formal import procedures with the custom.

14-4 If the exhibits are considered to contain hazardous chemicals, but you are not sure if they are hazardous chemicals or believe that they aren't, you must submit the technical documents indicating chemical composition and hazard characteristics for antecedent identification at least 5 working day in advance. The technical documents should include Material Safety Data Sheet in Chinese, Hazard Communication Label in Chinese (except for the bulk products), the Physical Hazard Identification & Classification Report issued by the qualified institutions/labs, etc.

14-5 For exhibits listed in the mandatory product certification (CCC) Catalog, exhibitors must submit certification certificates, certification marks, and other supporting documents during customs declaration. For exhibits requiring CCC certification but not intended for sale (display only) at the Canton Fair, the exhibition organizer must submit an application for exemption from mandatory product certification to the local market supervision and administration department. The exhibits can only be declared to customs for import after approval and obtaining the official "Exemption Certificate for Mandatory Product Certification". Following the conclusion of the exhibition, the exhibition organizing department must submit usage records and Re-export records to the local market supervision and administration department to settle the exemption record.

14-6 Please do not carry secretly those items with other import exhibits so as to avoid delay of exhibition

caused by suspensions may imposed by China customs.

15. Entry-Exit settlement for take-with exhibits (including express mail)

- 15-1** No matter the international exhibits are taken in by the exhibitors personally or imported from other ports instead of Guangzhou port through any other means, you are required to complete relevant customs transference procedures at your entry custom.
- 15-2** Your take-with luggage shall be declared as personal luggage which must satisfy two conditions i.e. personal articles for use and of reasonable quantity, otherwise they shall be regarded by the Customs as import goods violating regulations .
- 15-3** You shall apply to exhibit transporter of International Pavilion in advance to enable him to prepare for relevant custom procedures in case your samples of exhibit are taken with you or delivered into the Chinese mainland by international express mail so as to avoid delay in exhibition.
- 15-4** Processes and service fees for entry and exit of those exhibits shall be the same as air way import.

16. Insurance for International Exhibits

- 16-1** You are suggested to insure your exhibits for all risks (including during the course of the Fair). You are also requested to bring copies of insurance policy to the Fair for inspection and claim purposes.
- 16-2** Exhibit transporter of International Pavilion is ready to carry out insurance services for import exhibits with certain charge.
- 16-3** You shall directly file claim against the relevant insurance company in case of loss or damage of your exhibits.
- 16-4** You are required to report to the service center of the Fair or Exhibit transporter of International Pavilion in case of any losses or damage of your exhibits within the Chinese mainland during the course of exhibition and notify the same to the custom. Nevertheless, relevant custom procedure and quarantine inspection fees or due tariff shall not be hence exempted. You therefore shall take good care of your exhibits to prevent such happenings.

17. Fee Criteria for Logistics and Transportation of Exhibits in the International Pavilion

17-1 International Exhibit From GZ Port To Stand in the Fair	1. Declaration and inspection by Guangzhou Customs 2. Transportation & administrative fees from Guangzhou Port to booth 3. Exhibit unloading & delivery to appointed booth 4. Case opening & exhibit positioning 5. Collecting packing cases and packing materials, and carrying them to the temporary depositary for storage.	RMB 420/Cubic meter/ton
17-2 International Exhibit From GZ Airport To Stand in the Fair	1. Declaration and inspection by Guangzhou Customs 2. Transportation & administrative fees from Guangzhou Port to booth in the international pavilion 3. Exhibit unloading & distribution to appointed booth 4. Case opening & exhibit positioning 5. Collecting packing cases and packing materials, and carrying them to the temporary depositary for storage.	RMB 7/ kg
17-3 International Exhibits From warehouse of Hong Kong Center to Booth	1. Collection Service to Hong Kong warehouse. 2. Declaration and inspection by Guangzhou and Hong Kong Customs 3. Transportation & administrative fees from Hong Kong warehouse to booth in the international pavilion of Canton Fair. 4. Exhibit unloading & distribution to appointed booth 5. Case opening & exhibit positioning. 6. Collecting packing cases and packing materials, and carrying them to the temporary depositary for storage.	RMB 490/cubic meter/ton
17-4 International exhibits Return transportation Service	Returning transportation service fees shall be the same as the forthcoming fees.	
17-5 Basic fee	Including round trip	RMB 350/ exhibitor / bill
17-6 Charge for imported taxed exhibits	1. Take over exhibits at the gate of Canton Fair Complex and within the Complex. 2. Distribute exhibit to exhibitor's stand and put it in the right place. 3. Carry exhibits from stand to acceptance points located in front of the gate of the Complex.	RMB 140 / cubic meter / ton / exhibitor / bill
17-7 Registration Charge of Self-organizing Transportation or Take-with exhibit	1. On-site registration for exhibits transported by exhibitors 2. On-site registration for take-with exhibits	Free
17-8 Charge for Storage of packing material of imported taxed exhibits	1. Collect packing material from booth. 2. Return to each booth prior to stipulated close time of the Fair 3. Storage valid only for one phase of the Fair.	RMB 150/ M³

***Notes:**

17-9-1 Following fees shall be excluded from above rates:

17-9-1-1 Various fees arisen at Sea Port and airport to and from Guangzhou or Hong Kong port should be paid by the exhibitors as per fee actually incurred (including but not limited to: case opening fees and port construction fees, port registration fees, airport procedure fees, overtime storage fees at airport and seaport, document fees charged by freight companies, inspection and other governmental fees).

17-9-1-2 Relevant fees for exhibits in the International Pavilion entering and leaving Hong Kong port within Hong Kong Special Administrative Region.

17-9-2 Charge for transporting empty containers from Guangzhou Port to Canton Fair Complex should be settled according to practical fees.

17-9-3 Additional 30% service fees shall be charged for special exhibits (e.g. dangerous items, frozen produces, goods of overweight and oversize).

17-9-4 5 days of free storage provided by exhibit transporter of International Pavilion for exhibits for round trip. Over time charge shall be RMB 7/cubic meter/ton/ one day.

17-9-5 Payment measure for Air parcel shall be with international freight criterion i.e. 1cubic meter = 167 kg.

17-9-6 Service fee criterion for exhibits: over 3 cubic meters per exhibit bill (3 cubic meters included); over 24 cubic meters for 20 ft. container (24 cubic meters included); over 48 cubic meters for 40 ft. container (48 cubic meters included). An extra service fee of 30% shall be charged for special containers such as top-opening and structural containers.

18. Payment

18-1 All payment concerning forthcoming exhibits of Phase I should be made prior to [Spring Fair: Apr. 9, Autumn Fair: Oct. 9] to the account number of relevant exhibit transporter of International Pavilion, all payment concerning forthcoming exhibits of Phase II should be made prior to [Spring Fair: Apr. 17, Autumn Fair: Oct. 17] to the account number of relevant exhibit transporter of International Pavilion, and all payment concerning forthcoming exhibits of Phase III should be made prior to [Spring Fair: Apr. 25, Autumn Fair: Oct. 25] to the account number of relevant exhibit transporter of International Pavilion.

18-2 All payment concerning returning exhibits of Phase I should be made prior to [Spring Fair: Apr. 15, Autumn Fair: Oct. 15] to the account number of relevant exhibit transporter of International Pavilion, all payment concerning returning exhibits of Phase II should be made prior to [Spring Fair: Apr. 23, Autumn Fair: Oct. 23] to the account number of relevant exhibit transporter of International Pavilion, and all payment concerning returning exhibits of Phase III should be made prior to [Spring Fair: May 1, Autumn Fair: Oct. 31] to the account number of relevant exhibit transporter of International Pavilion.

18-3 You are kindly required to settle all exhibits in the International Pavilion accounts prior to the deadline abovementioned. Exhibit transporter of International Pavilion shall be entitled to terminate all relevant services in failure of receiving your payments in due time. Exhibitors shall be responsible for all consequences arisen therefrom.

19. Remarks

- 19-1** In case that exhibits have been gone through customs transfer procedures regarding temporary import or gone through permanent import procedures as general trade, if exhibitors cannot provide document of customs transfer regarding temporary import, Customs Declaration and Certificate of Taxation Payment for exhibit in the International Pavilion, your exhibits will be regarded as not meeting the participation requirement of exhibits from place other than origin, and will not be allowed to enter the International Pavilion, exhibitors shall be responsible for all the losses arisen therefrom.
- 19-2** In case you tend to sell out or give away your exhibits to any domestic Chinese enterprise or individual, you shall be required to contact exhibit transporter of International Pavilion. Those exhibits shall only be collected by the Chinese receivers provided that the exhibit transporter of International Pavilion has completed the permanent import procedures or tax-free purchase procedures for such exhibits. Otherwise your selling will be refrained. Under the circumstance of negligence of the advice, the fair will be sealed for further actions. Exhibitors shall be responsible for all the liability and fees arisen therefrom.
- 19-3** Exhibits with potential security risk and obviously violating regulations of entry -exit inspection and quarantine in China, which shall be disposed in accordance with the regulations, and exhibits verified to be suspected of infringing with IPR, shall be sealed for further actions. Exhibitors shall be responsible for all the liability and fee arisen therefrom.
- 19-4** Apart from Exhibit transporter of International Pavilion and exhibitors, others shall not be entitled to conduct such transporting services as carrying temporary import exhibits, collecting and distributing packing materials. Upon discovery, the fair shall confiscate his permit and get him out of the complex.

20. Service Supervision

A service supervision system shall be established by the Canton Fair to supervise services of transportation, declaration, on-site portage, consultation provided by the exhibit transporter of International Pavilion. Please contact the following persons in case of any disturbances in services.

● **Service Counter of Service Center for Exhibitors of International Pavilion of the Canton Fair**

20-1-1	Exhibitor Service Center, International Pavilion Contact Number for Site service and complaint	The Chinese Mainland 4000-888-999 Outside the Chinese Mainland (8620)28-888-999
20-1-2	Exhibitor Service Center, International Pavilion E-mail for Site service and complaint:	loca@cftc.org.cn

● **SHANGHAI EXPOTRANS LTD.**

20-2-1	Exhibitor Service Center, International Pavilion	Mr. Weijun Ni	+86 18621014203
20-2-2	Site-service and complaint	Mr. Feng Pan	+86 13817904002
20-2-3	SHANGHAI EXPOTRANS LIMITED Service Supervision	Mr. Feng Pan	+86 13817904002
20-2-4	SHANGHAI EXPOTRANS LIMITED Complaint E-mail:	panfeng@xptrs.com.cn	

● Sinotrans Beijing Fairs & Events Logistics Co., Ltd.

20-3-1	Exhibitor Service Center, International Pavilion	Ms. Vina Guo	+86 13699211720
20-3-2	Site-service and complaint	Mr. Wang	+86 18618106960
20-3-3	Supervision contact for Transport Service, Sinotrans Beijing Fairs & Events Logistics Co., Ltd.	Mr. Wang	+86 18618106960
20-3-4	Sinotrans Beijing Fairs & Events Logistics Co., Ltd. Complaint E-mail:	Wangxuehao1@sinotrans.com	

BONDEX LOGISTICS CO., LTD

20-4-1	Exhibitor Service Center, International Pavilion	Ms. Rachel	+86 13585899602
20-4-2	Site-service and complaint	Mr. Jack / Ms. Li	+86 18663151872/ +86 18618131678
20-4-3	Supervision contact for Transport Service, BONDEX LOGISTICS CO., LTD	Mr. Jack / Ms. Rachel	+86 18663151872/ +86 13585899602
20-4-4	BONDEX LOGISTICS CO., LTD Complaint E-mail:	rachel.sun@bondex.com.cn jack@bondex.com.cn	

21. Notes

The Fair organizer and recommended transporters — SHANGHAI EXPOTRANS LIMITED and SINOTRANS BEIJING FAIRS & EVENTS LOGISTICS CO., LTD., BONDEX LOGISTICS CO., LTD shall bear no responsibility for exhibition or customs entry of any exhibits rejected by China Customs.

- Reception of your Power of Attorney of Exhibit Transportation Service or Exhibit Delivery Documents shall be deemed to be your acceptance of all contents covered in this service guide.

Wish you a pleasant stay in the exhibition!

Attachment 1

DECLARATION FORM FOR TEMPORARY IMPORT EXHIBITS

展览会名称: 第 13__届中国进出口商品交易会

春交会: 4 月 15 日-19 日 (一期); 4 月 23 日-27 日 (二期); 5 月 1 日-5 日 (三期)。

日期:

秋交会: 10 月 15 日-19 日 (一期); 10 月 23 日-27 日 (二期); 10 月 31 日-11 月 4 日 地点: 中国·广州
(三期)Name of Exhibition: 13__th CIEF

Duration:

Spring Fair: Apr.15-19 (Phase 1); Apr.23-27 (Phase 2); May.1-5 (Phase 3).

Autumn Fair:Oct.15-19 (Phase 1); Oct.23-27 (Phase 2); Oct.31- Nov.4 (Phase 3)

Venue: GUANGZHOU CHINA

参展公司 Exhibitor				国别/地区 Country/Region			展馆/展台号 Hall/Booth NO.	原产地 Original	总件数 TTL pkgs			a. 已售 sold	
箱号 C/NO.	包装种类 Packing material	熏蒸注册 编码 IPPC No.	尺码 (厘米) L×W× H(cm)	体 积 (cbm) Volume (CBM)	毛重 G. W.	净重 N. W.	展品内容规格型号 (英文) Description of Contents in English	展品内容规格型号 (中文) Description of Contents in Chinese	数量/单 位 Quantity/Unit	单价 (USD) Unit Price (CIF)	总价 (US\$) Total Value (CIF)	商品代 码 H. S. NO.	b. 回 运 to be returned c. 放 弃 / 消 耗 abandoned/consumed d. 赠送 given away
制单人(签字及盖章): Signature & Company chop	注: 若展品是机械、电器或计算机产品, 须报申报品牌名称、型号及序号。同时必须清楚列明在外箱包装。 Remarks: The brand name, model nos., serial nos., must be declared if exhibits is machine, electric appliances or computer. Also, it must be shown on outside packing surface						Total C. I. F. Value (USD)				此栏必须填写 (Must be declared)		

No liability shall be accepted for incorrect, incomplete or omitted entries. Exhibitor shall be responsible for the contents of the entries.

Note: This form can be downloaded at: www.cantonfair.org.cn

Attachment 2

ENTRUSTED FREIGHT SERVICE LETTER OF INTERNATIONAL EXHIBITS FOR THE 13th SESSION OF CHINA IMPORT AND EXPORT FAIR

Exhibitor:

Stand No.:

Our company intends to participate the 13th session of China Import and Export Fair, and hereby grants full authority to exhibit transporter of International Pavilion: ☐ Shanghai Expotrans Limited ☐ Sinotrans Beijing Fairs & Events Logistics Co., Ltd. ☐ Bondex Logistics Co., Ltd. to deal with all affairs concerning the transportation of our exhibits. We are enclosing herewith Declaration Form for Temporary Import Exhibits, which are hereby declared by us to be true and correct. In case that the contents of this form are inconsistent with the real situation, we shall be responsible for all consequences arising therefrom and compensate for all additional surcharges relevant.

And we shall accept the service provided by the _____ freight agent and execute all necessary procedure required by it. We understand that exhibits shall not be delivered before all relevant fee paid off. And service fee is based on weight and volume of exhibits, not relative to the value and insurance of exhibits. The _____ freight agent shall not be responsible for counterclaim for the exhibits.

☐ Our company shall arrange by ourselves/purchase insurance

Our company shall consign _____ for the exhibits deliver to the appointed stand of the International Pavilion in Canton Fair Complex in the following modes: (could be multiple choice)

☐ From Hong Kong ☐ Import by air via Hong Kong ☐ Import by sea via Hong Kong to the stand of the International Pavilion in Canton Fair Complex

Total cubic meters/kgs _____ Total Pieces _____

☐ from the entrance of the complex to the stand

Total cubic meters/kgs _____ Total Pieces _____

☐ from the Guangzhou seaport to the stand

Total cubic meters/kgs _____ Total Pieces _____

☐ from the Guangzhou airport to the stand

Total cubic meters/kgs _____ Total Pieces _____

☐ exhibits need to be returned ☐ exhibits need to be sold

☐ part of the exhibits need to be returned ☐ Others _____

To take charge of dismantling cases and clearing customs before the exhibition, Ms./Miss _____ of our company will arrive at site on _____ (Day) _____ (Month) _____ (Year). She/he can be reached at the phone/mobile number _____, or other means of contacting her/him _____.

Our company hereby entrust _____ for cases opening and customs clearance. Our company shall not claim from _____ for compensation by reasons as damages or losses of exhibits.

Seal and Signature of the Company:

Signature(in bold letters):

Date:

Attachment 3

Applicable for heavy and large exhibits

STAND LAYOUT PLAN**Exhibitor:****Stand No.**

A) Please list below the exhibit(s) exceeding 1,000kgs in weight, or 5.0m in Length, or 2.0m in width or 2.0m in height per single piece:

Case No	Description	Gross Weight (in KGS)	Net Weight (in KGS)	L x W x H (in Meter)

B) Please point out the right position of the above mentioned exhibits where placing inside your stand:

Dimension of Wall Panel (Drawings of exhibit position can be attached.)

Note:

1. Please pre-register if any special equipment (like crane) is necessary for handling the exhibits.
2. Please come to the exhibition ground on the first day of move-in period for moving the above mentioned exhibits or booking in advance with _____ for the moving date. Your delegate(s) Mr./Ms. _____ will come to the site on (date) _____ for supervising the portage.
3. If there has any special instruction for handling the above mentioned exhibits, please specify in below:

Note: This form can be downloaded at: www.cantonfair.org.cn

Attachment 4

广交会进口展展品清单

List of Exhibits of the Canton Fair International Pavilion

参展商名称 Exhibitor Name:					
国别地区 Country/Region :		原产地 Original :		展馆/展位号 Hall/Booth No.:	
				总件数 TTL pkgs :	
箱号 C/NO.	展品名称 Exhibits Name	展品类别 Exhibit Category	数量/单位 Quantity	离馆时间 Leaves Time	备注 Remarks
申报人(签章) Signature & Chop of Applicant:		审批意见 Approval Views:		展馆保卫验放 Exhibition Venue Protects Check to Put:	

***注意 Attention:**

1.请在备注栏填写每件参展展品的运输承接方，例如广交会推荐承运商公司名/非广交会推荐承运商公司名/随身携带。

Please fills in transportation of each exhibit in the remarks, for example, name of organizer recommended transporter/name of non-organizer-recommended transporter/Along with carries.

2.本表作参展展品信息统计之用，同时还作参展展品进出馆查验之用，请参展商在填写好本表后复印留底以备现场核对、查验。

This form is for the purpose of collecting exhibits information, as well as the exhibits discharging. Do fill in the form carefully and backup for checking.

注：本表可在网站 <http://www.cantonfair.org.cn/> 下载