

# 137 届广交会采购商证预登记指引

- (1) 如果您拥有原 BEST 平台的账号：您的账户信息已同步至新系统，请直接使用原有账号登录。
- (2) 如果您没有原 BEST 平台的账号：请用邮箱新注册一个。

网址为：<https://buyer.cantonfair.org.cn/register/index>



## 一、登录

### 1. 点击“个人中心” - “完善个人资料”

请将本人身份证信息拍照上传（如下图）。

证件类型：港澳通行证（回乡证）、国外护照、台胞证、中国护照。

国外护照

港澳回乡证

台胞证

中国护照（办证人持有境外国家永久居留证或永居签证，为华侨）

中国护照（办证人持有一年以上境外有效工作签证）

The screenshot shows the '完善个人信息' (Complete Personal Information) page. The left sidebar has '个人中心' (Personal Center) and '完善个人信息' (Complete Personal Information) highlighted with red boxes and numbered 1 and 2 respectively. The main content area includes:

- 登录账号信息** (Login Account Information): 是否为VIP (Are you a VIP?), 电子邮箱 (Email).
- 证件信息** (Document Information): 身份证件类型 (Document Type) dropdown, 身份证件照片 (Document Photo) upload button with requirements: 1. 照片上传后自动识别身份信息 (Automatic identification after upload), 2. 仅支持.jpg, .jpeg, .png格式 (Only .jpg, .jpeg, .png formats).
- 身份信息** (Personal Information): 身份证件姓名 (Document Name), 证件号 (ID Number), 所在国家地区 (Country/Region) dropdown (set to 中国香港), 身份证件结束日期 (Expiration Date), 出生日期 (Date of Birth), 性别 (Gender) dropdown (set to 男).
- 打印姓名** (Print Name) input field with a note: 姓名将打印在广交会证件, 长度不超过30个字符 (Name will be printed on the CIEE certificate, length not exceeding 30 characters).
- 个人证件照片** (Personal ID Photo) upload button with requirements: 1. 仅支持.jpg, .jpeg, .png格式 (Only .jpg, .jpeg, .png formats).

Red arrows point to the document photo and personal ID photo upload buttons with the following annotations:

- 1. 上传清晰的 港澳回乡证/国外护照 (Upload clear Hong Kong/Macau return permit/foreign passport)
- 2. 系统会自动识别 身份证信息, 如果识别不成功请再次上传 再试试! 以下四项不能手动输入, 只能照片识别 (The system will automatically identify ID card information. If identification fails, please upload again and try! The following four items cannot be manually entered, only photo recognition)
- 3. 上传证件照片 (见到脖头) 纯色背景的 (Upload ID photo (neck and head visible) plain background)

2. 填写完成“采购商品品类”以及“联系方式”之后，保存。

The screenshot shows the '采购意向' (Procurement Intention) and '联系方式' (Contact Information) sections. The '采购意向' section has a dropdown menu for '选择品类' (Select Category). The '联系方式' section has a '保存' (Save) button highlighted with a red box and an arrow pointing to it.

填好采购品类、添加联系方式后 点击保存!

**备注:**

如上传的证件为：中国护照。则必须出示国外永久居留权证明或这有效1年以上的工作签证证明，需清晰见到有效日期；以及入境签证/进入许可通知书。



#### 4. 点击“广交会证件” — “境外采购商证”

点击申请办证即可，然后再完善个人资料。点击提交！





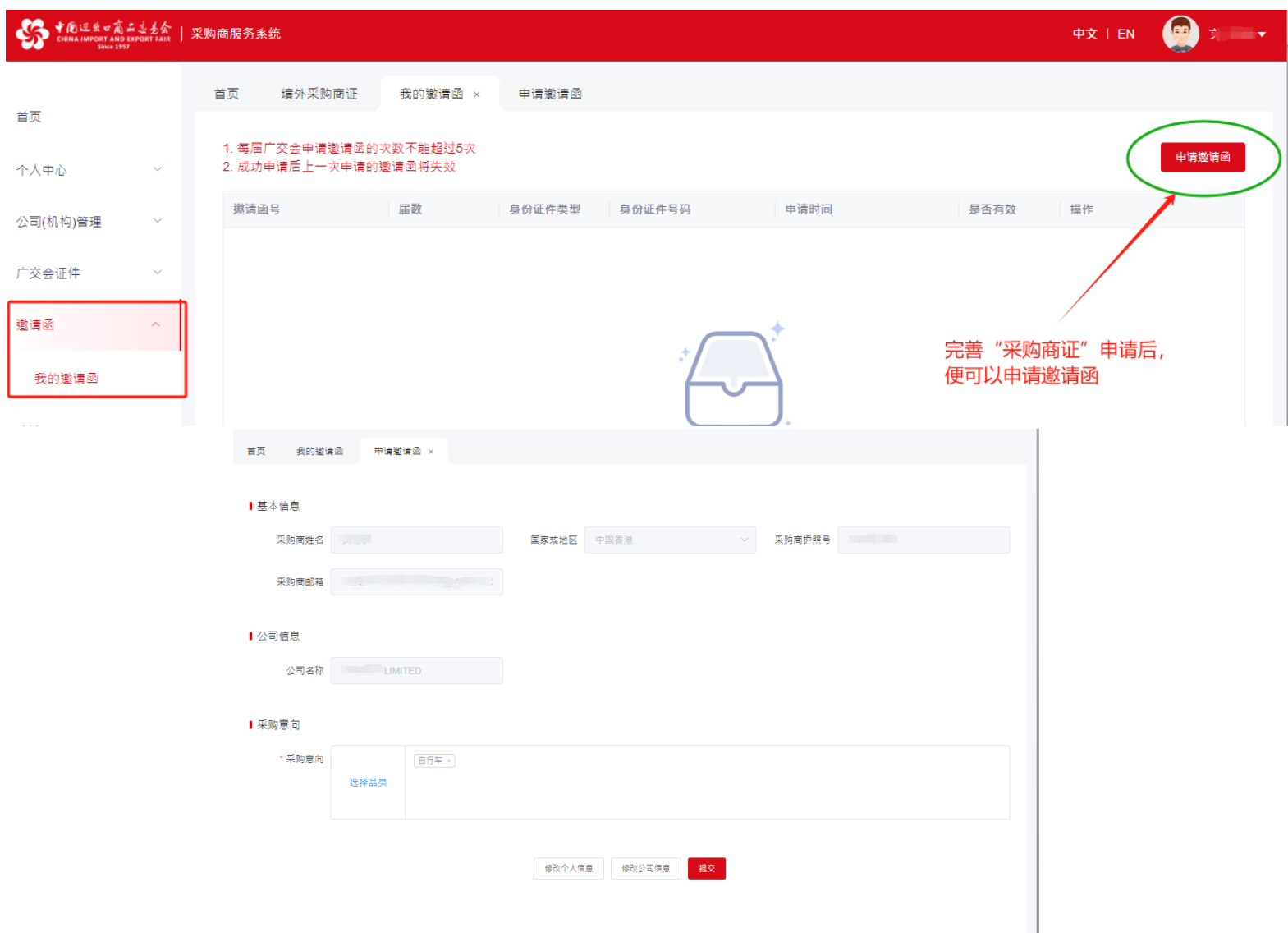
5. 提交完成后，会出现审核状态，以及广交会证件号。可以凭借二维码以及身份证、公司名片 领取采购商证件。

如想帮助同事/客商代取 采购商证，必须出示双方的公司名片  
(可以是贵公司的采购代表代取采购商证。)

名片：复印名片或电子名片都可以。

## 6. 申请邀请函

完善以上步骤后，才可以申请邀请函。



完善“采购商证”申请后，便可以申请邀请函

## 7. 生成邀请函

首页 我的邀请函 查看邀请函信息 ×

模板语言 English

下载图片 打印



### E-Invitation for the 136<sup>th</sup> Session of China Import and Export Fair

**Exhibition Time:**

**Phase 1: October 15 - 19, 2024** Household Electrical Appliances, Consumer Electronics and Information Products, Industrial Automation and Intelligent Manufacturing, Processing Machinery Equipment, Power Machinery and Electric Power, General Machinery and Mechanical Basic Parts, Construction Machinery, Agricultural Machinery, New Materials and Chemical Products, New Energy Vehicles and Smart Mobility, Vehicles, Vehicle Spare Parts, Motorcycles, Bicycles, Lighting Equipment, Electronic and Electrical Products, New Energy Resources, Hardware, Tools, International Pavilion

**Phase 2: October 23 - 27, 2024** General Ceramics, Kitchenware and Tableware, Household Items, Glass Artware, Home Decorations, Gardening Products, Festival Products, Gifts and Premiums, Clocks, Watches and Optical Instruments, Art Ceramics, Weaving, Rattan and Iron Products, Building and Decorative Materials, Sanitary and Bathroom Equipment, Furniture, Stone/Iron Decoration and Outdoor Spa Equipment, International Pavilion

**Phase 3: October 31- November 4, 2024** Toys, Children, Baby and Maternity Products, Kids' Wear, Men and Women's Clothing, Underwear, Sports and Casual Wear, Furs, Leather, Down and Related Products, Fashion Accessories and Fittings, Textile Raw Materials and Fabrics, Shoes, Cases and Bags, Home Textiles, Carpets and Tapestries, Office Supplies, Medicines, Health Products and Medical Devices, Food, Sports, Travel and Recreation Products, Personal Care Products, Toiletries, Pet Products and Food, Traditional Chinese Specialties, International Pavilion

Notice: Please refer to the Canton Fair official website for the latest arrangement of exhibition sections and phases.

Venue: China Import and Export Fair Complex  
Add: No. 382 Yuejiang Zhong Road, Guangzhou, Zip Code: 510335, China

**Cordially Invites**

██████████, LIMITED

██████████

港湾道1號, Hong Kong SAR, China

Name: ██████████

Valid ID Document No: ██████████

Country or Region: Hong Kong SAR, China

**To the Fair**



### 137 届广交会其他资讯:

#### 1. Guide on Overseas Buyer Badge Application

英文版指引请参考以下网址:

<https://www.cantonfair.org.cn/en-US/pages/71661378699141>

5296



5. 打算前往香港办事处领取采购商证，初步拟定 3 月下旬开放办证（具体时间待定）。欲了解详情，请先电话咨询再前往办事处较妥当。办事处地址：湾仔港湾道 1 号会展广场办公楼 31 楼 3106-07 室（会展站 B 出口）；电话：28383278。

广交会驻港办事处